

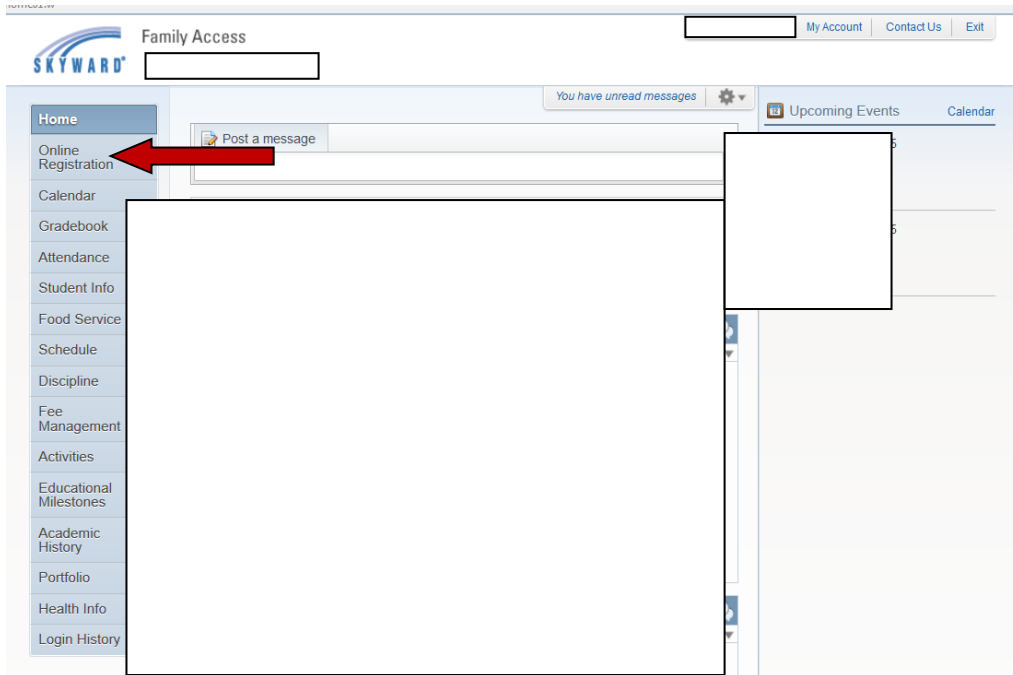
Log-in to the Kiel Area School District website at www.kiel.k12.wi.us and click on Families, then Skyward Family Access



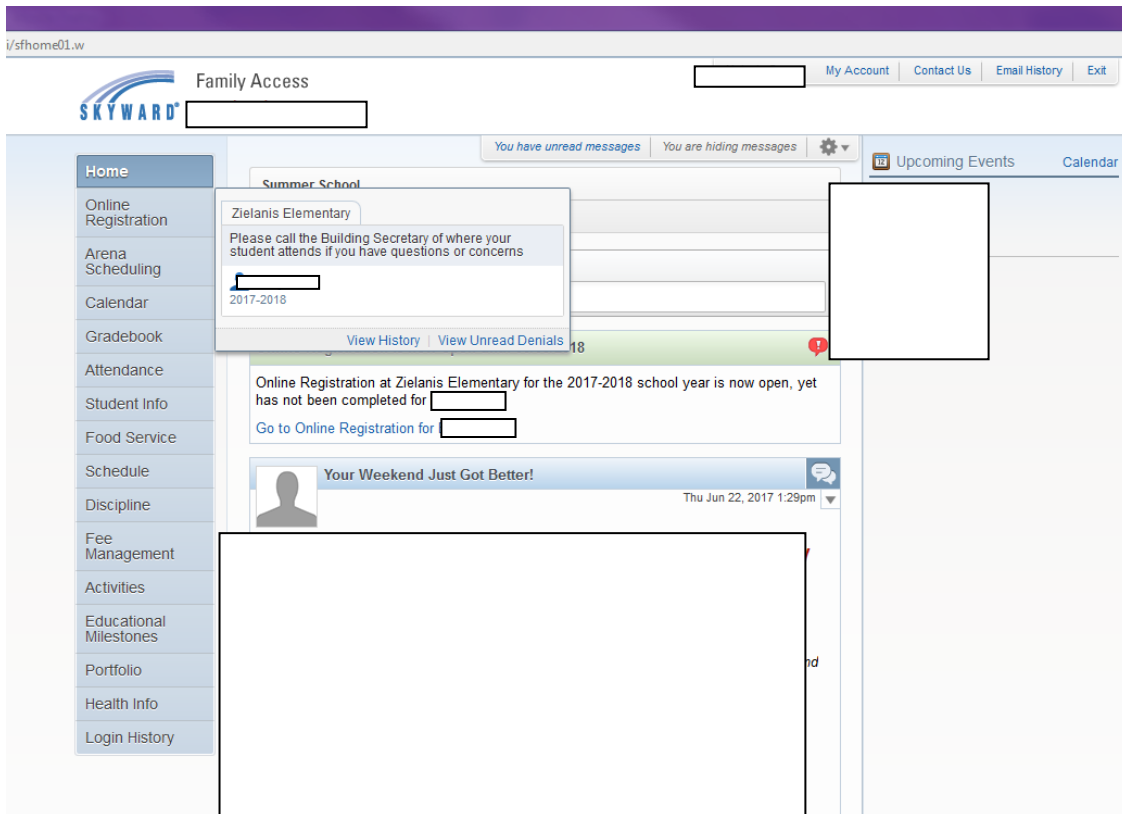
Log-in to skyward to begin online registration process

A screenshot of the Skyward login page. At the top is the "SKYWARD" logo with a blue arc above it, and "Kiel Area School District" below. The login area contains a "Login ID:" label followed by a purple input field, a "Password:" label followed by a white input field, and a "Sign In" button. Below the input fields is the version number "05.12.06.00.08-10.2". At the bottom, there is a "Login Area:" label and a dropdown menu currently set to "Family/Student Access".

Once logged into Family Access, on your Home screen select "Online Registration" on the left hand side of the screen.



You will then see a box with a listing of all your children. You will NEED to complete registration for all children listed (one child at a time - then go back and select next child).



Complete each step and check the box after completion in order to move to the next step. **PLEASE NOTE:** When making changes in Step 2 - If your employer or medical personnel is not listed in the drop down menus (**do not add them**), please email Renee Wallstead at rwallstead@kiel.k12.wi.us and she will update the information. When updating **medical personnel they are listed by last name first.**

Zielanis steps:

Step 1. Please review/update student ethnicity and Race (Required)

Dear Parent or Guardian:

Every school district is required to report to the Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

The federal government recently changed the reporting categories for student data. As a result, you have the opportunity to update the student data for your child. With the new reporting categories, you may now identify your child by ethnic group (either Hispanic/Latino or not Hispanic/Latino) and by one or more racial groups (American Indian/Alaska Native, Asian, Black/African-American, Native Hawaiian/Other Pacific Islander, White). Starting with the 2009-2010 school year, all schools will report student data to the Department of Education using the new categories.

Please complete the online form by no later than the first day of school.

For more information about the student data reporting categories for ethnicity and race, please contact the district office.

Sincerely,
Dr. Brad Ebert
District Administrator

District Message

1. Please review/update student ethnicity and Race
2. Please review/update student information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
3. Home Language Survey
4. Parent emergency authorization
5. Internet, Ropes, Photos, Walking Field Trips information
6. Please review the Zielanis Student/Parent Handbook
7. Please review the Acceptable Use and Safety Policy (7540.03)
8. Please review the G Suite for Education consent form
9. Complete Online Registration

Please click on the "Complete Step # and move to Step #" box after each question.

A green check mark must show after each step to show completion, especially for step 9.

➡ When completing Step 2, please provide the complete middle name of your child due to the request of the Department of Public Instruction.

➡ Question 2a includes a Technology at Home Survey. Due to the impact Covid-19 has had on school districts and the necessity of providing instruction via virtual methods, DPI has begun collecting data on individual students and their access to an internet connection. Because of this, a Special Program - Technology at Home is included.

Middle School/BTLVA/High School/ eSchool steps:

My Account Contact Us Email History Exit

Family Access

Home

Online Registration

Ethnicity/Race

Calendar

Gradebook

Attendance

Student Info

Food Service

Schedule

Discipline

Fee Management

Activities

Educational Milestones

Conferences

Academic History

Portfolio

Health Info

Login History

Step 1. Please review/update student ethnicity and Race (Required)

Dear Parent or Guardian:

Every school district is required to report to the Department of Education each year student data by race and ethnicity categories that are set by the federal government. The Department of Education does not report individual student data to the federal government but does report the total number of students in various categories in each school. These reports help us keep track of changes in student enrollments and ensure that all students receive the education programs and services to which they are entitled.

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Please complete the online form by no later than the first day of school.

For more information about the student data reporting categories for ethnicity and race, please contact the district office.

Sincerely,
Dr. Brad Ebert
District Administrator

Continue

Complete Step 1 and move to Step 2a

District Message

1. Please review/update student ethnicity and Race
2. Please review/update student information
 - a. Student Information
 - b. Family Address
 - c. Family Information
 - d. Emergency Information
 - e. Emergency Contacts
3. Home Language Survey
4. Parent emergency authorization
5. Internet, Ropes, Photos, Walking Field Trips, information
6. Please review the Kiel Middle School Student/Parent Handbook
7. Please review the Acceptable Use and Safety Policy (7540.03)
8. Please review the G Suite for Education consent form
9. Please review the Chromebook Procedures
10. Complete Online Registration

Previous Step Next Step

Close and Finish Later

Please click on the "Complete Step # and move to Step #" box after each question.

A green check mark must show after each step to show completion, especially for step 10.

➡ When completing Step 2, please provide the complete middle name of your child due to the request of the Department of Public Instruction.

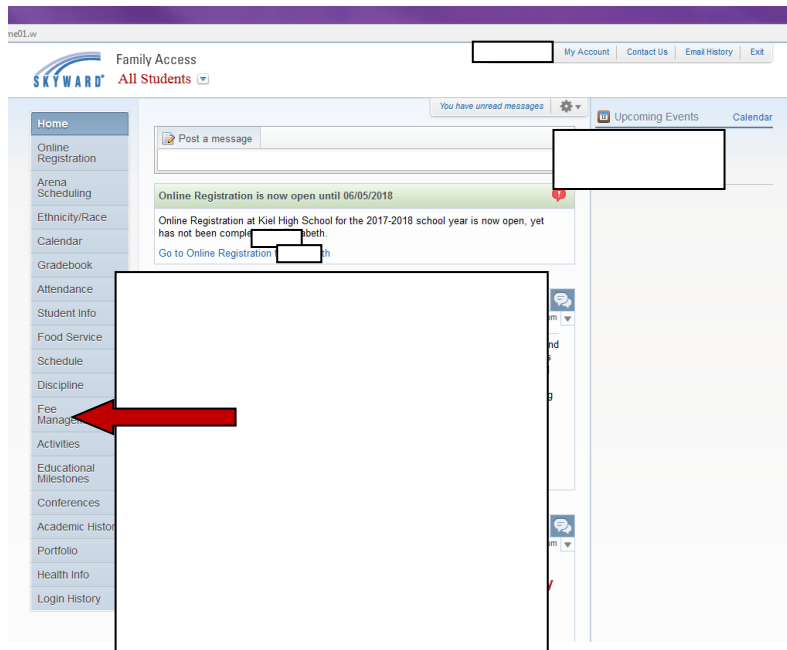
➡ Question 2a includes a Technology at Home Survey. Due to the impact Covid-19 has had on school districts and the necessity of providing instruction via virtual methods, DPI has begun collecting data on individual students and their access to an internet connection. Because of this, a Special Program - Technology at Home is included.

➡ A Chromebook care fee of \$35 will be assessed to all students that are enrolled in Middle School, High School, BTLVA, and eSchool.

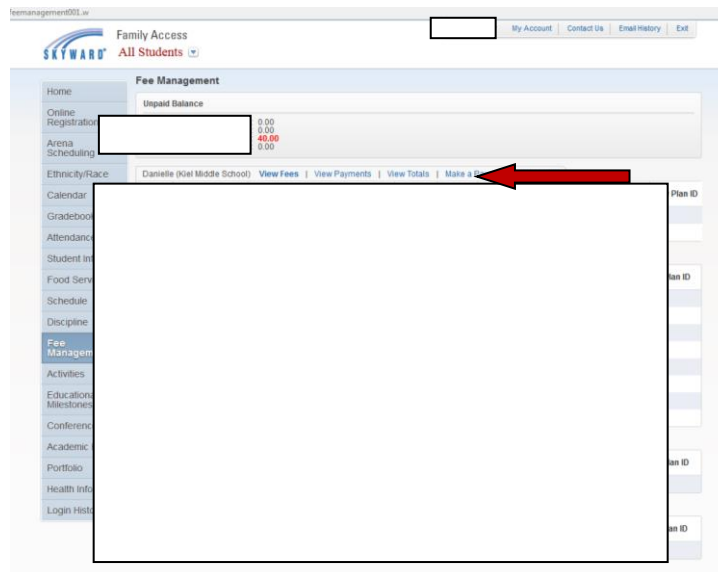
If the Chromebook care fee is not paid by September 20, 2024, the Chromebook care fee will be removed. After September 20, 2024, all costs to repair a damaged Chromebook will be the full responsibility of the student/parent.

Chromebook care will not be available for purchase after September 20, 2024.

After completing steps for all students, click on **Fee Management** (see arrow) to pay school fees for each student and add monies to the family lunch account.



Click on **"Make a Payment"**



Click on "Update Payment Amount" next to Food Service Payment.

Online Payment Entry for Use []

Online Payment Vendor: RevTrak [] Pay with Vendor Empty Cart

I would like to make an online payment for:

[]	Total Paid: 0.00
Food Service Payment: 0.00	Update Payment Amount Clear Items
Fee Management Payment: 0.00	Update Payment Amount Clear Items

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In the "Food Service Payment" line, click "Update Payment Amount."

Exit Demo

Add your Payment Amount. Click "Update Cart".

Online Payment Vendor: RevTrak [] Pay with Vendor Empty Cart

I would like to make an online payment for:

Update Food Service Payment Amount - Entity 400 ...

Update Food Service Payment Amount []

Prior Year Balance:	0.00
+ YTD Payments:	0.00
+ Pending Payments:	394.00
- YTD Purchases:	0.00
Current Balance:	0.00
* Payment Amount:	5.00

Update Cart

Asterisk (*) denotes a required field

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A pop-up will appear. Enter the amount you would like to pay, then click "Update Cart."

Exit Demo

Click on "Update Payment Amount" next to Fee Management Payment.

Online Payment Entry for User: [Redacted]

Online Payment Vendor: RevTrak [Pay with Vendor] [Empty Cart]

I would like to make an online payment for:

[Redacted] Total Payment: 5.00
Food Service Payment: 5.00 [Update Payment Amount] [Clear Items]
Fee Management Payment: 0.00 [Update Payment Amount] [Clear Items]

[Redacted] Total Payment: 0.00
Food Service Payment: 0.00 [Update Payment Amount] [Clear Items]
Fee Management Payment: 0.00 [Update Payment Amount] [Clear Items]

[Redacted] Total Payment: 0.00
Food Service Payment: 0.00 [Update Payment Amount] [Clear Items]
Fee Management Payment: 0.00 [Update Payment Amount] [Clear Items]

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Note that your amount has been added.

To pay for a different item, such as an activity fee, locate the appropriate child and, in the "Fee Management Payment" line, click "Update Payment Amount."

[Exit Demo]

Select fees that you wish to pay for. Chromebook Care is due by September 20, 2024 in order to have it this school year. Click on "Update Cart."

Update Fee Management Payment Amount

Update Fee Management Payment For [Redacted]

Fees for student [Redacted]

Due Date	Description	Amount Due	Pay Charge	Pay Amount	Remaining Balance
09/28/2011	ACTIVITY FEE	49.99	<input checked="" type="checkbox"/>	49.99	0.00

1 records displayed

Total Payment Amount for Selected Charges: 49.99 [Update Cart]

Fees that can be added to this student's account

Description	Amount	Add Fee?	Why would I add this fee?
LOCK FEE	10.00	[Add]	
PARKING PASS	50.00	[Add]	
PLANNER	6.00	[Add]	

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Check "Pay Charge" next to required fees. You may also click "Add" next to any optional fees you would like to pay. When finished, click "Update Cart."

[Exit Demo]

skyward.com https://pbroker1.skyward.com:486/scripts10/wsisa.dll/WService=11075web/sfamaedit021.w?noheader=yes&vSelectMode=N&isPopup=t

Online Payment Entry - Single Point of Entry Interface

Online Payment Entry for User: [Redacted]

Online Payment Vendor: RevTrak [Pay with Vendor](#) [Empty Cart](#)

I would like to make an online payment for:

[Redacted] Total Paid: \$5.00

Food Service Payment: 5.00 [Update Payment Amount](#) [Clear Items](#)

Fee Management Payment: 0.00 [Update Payment Amount](#) [Clear Items](#)

[Redacted] Total Paid: \$49.99

Food Service Payment: 0.00 [Update Payment Amount](#) [Clear Items](#)

Fee Management Payment: 49.99 [Update Payment Amount](#) [Clear Items](#)

[Redacted] Total Paid: \$0.00

Food Service Payment: 0.00 [Update Payment Amount](#) [Clear Items](#)

Fee Management Payment: 0.00 [Update Payment Amount](#) [Clear Items](#)

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When you have finished payments, click "Pay with Vendor."

[Exit Demo](#)

revtrak.net https://secure.revtrak.net/skywardtest/tek9.asp?pg=cart&sess=980c9c7bfb3b7b04687d0beb05c1e3f8

Your School Here

Browse


- Dance Tickets
- Donations
- Field Trips

All Products

Shopping Cart

Services

- *Home
- Contact Us
- My Account
- Password Reminder
- Policies
- Privacy Policy
- Products



Your Shopping Cart

Thank you for shopping with us! Here are the items you have chosen for purchase. (Your shopping cart is empty.)

To continue shopping click here: [Continue Shopping]

Items:	Price	* Qty	Total
Skyward Food Service Payment [Redacted] (2)	\$5.00	1	\$5.00
ACTIVITY FEE [Redacted] (4)	\$49.99	1	\$49.99
Total:			\$54.99

[Empty \(E\)](#) [Go to Checkout \(>\)](#)

*Set the Quantity field to zero (0) to remove an item from your cart. Remember to click the "Update Totals" button if you modify quantities. When you are ready for Step 2, click the "Go to Checkout" button.

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Click "Go to Checkout" to proceed. Or, you may continue shopping in the RevTrak store for additional items.

[Exit Demo](#)

Your School Here

- Browse**
Dance Tickets
Donations
Field Trips
All Products
Shopping Cart

- Services**
*Home
Contact Us
My Account
Password Reminder
Policies
Privacy Policy
Products




Your Shopping Cart

Create an account with us, and make reordering a snap!

Enter your email address:

I am a new customer
(You'll create a password later)

I am a returning customer
and my password is

 [Sign in using our secure server >](#)
Forgot your password? [Click here.](#)

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At checkout, enter payment account login or create a RevTrak account.

[Exit Demo](#)

- Browse**
Dance Tickets
Donations
Field Trips
Test Group
All Products
Shopping Cart

- Services**
*Home
Contact Us
My Account
Password Reminder
Policies
Privacy Policy
Products



Your Shopping Cart

Welcome to Checkout! Please fill out the basic info needed to finalize your order. Thank You!

Items:	Price	Qty	Total
Skyward Food Service Payment <input)<="" td="" type="text" value="482"/> <td>\$5.00</td> <td>1</td> <td>\$5.00</td>	\$5.00	1	\$5.00
ACTIVITY FEE <input 3"="" type="text" value="84)</td><td>\$49.99</td><td>1</td><td>\$49.99</td></tr><tr><td colspan="/> Total:	\$54.99		
Order Total:			\$54.99

[< RETURN TO CART](#)

BILLING INFO:

* First Name: * Last Name:
* Address 1: Address 2:
* City: * State: * Country:
MN United States
* Zip Code: * Telephone:

*Required field

[Continue >](#)

[<< Back](#) 10/14 [Forward >>](#)

Enter billing information, then click "Continue."

[Exit Demo](#)

Browse
 Dance Tickets
 Donations
 Field Trips
 All Products
 Shopping Cart

Services
 *Home
 Contact Us
 My Account
 Password Reminder
 Policies
 Privacy Policy
 Products

VeriSign Secured
 GODADDY.COM WEBSITE PROTECTION
 PCI Data Security Certified
 POWERED BY RevTrak

Items	Price	Qty	Total
Skyward Food Service Payment [redacted]482)	\$5.00	1	\$5.00
ACTIVITY FEE [redacted]84)	\$49.99	1	\$49.99
			Total: \$54.99
			Order Total: \$54.99

Customer Info
 [redacted]0

Credit Card Payment Info
 Pay with a previously used credit card
 xxxxxxxxxxxxxx1111

Pay with a different credit card
 Credit Card Number: [redacted] Cardholder Name: [redacted] Expires: Month Year
 Nickname (Optional): [redacted]

Cancel > **Verify My Info >**

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Enter credit card information, then click "Verify My Info."

Exit Demo

Browse
 Dance Tickets
 Donations
 Field Trips
 All Products
 Shopping Cart

Services
 *Home
 Contact Us
 My Account
 Password Reminder
 Policies
 Privacy Policy
 Products

VeriSign Secured
 GODADDY.COM WEBSITE PROTECTION
 PCI Data Security Certified
 POWERED BY

Your Shopping Cart

Cart

Items	Price	Qty	Total
Skyward Food Service Payment [redacted]482)	\$5.00	1	\$5.00
ACTIVITY FEE [redacted]84)	\$49.99	1	\$49.99
			Total: \$54.99
			Order Total: \$54.99

Customer Info
 [redacted]

Credit Card Payment Info
 Credit Card Number: xxxxxxxxxxxxxx1111 Name On Card: [redacted] Expires: xx/13 Card Type: Visa
 Nickname for Account: [redacted]

Cancel > **Complete Order >**

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Ensure information is correct, then click "Complete Order" to process your payment.

Exit Demo

THANK YOU FOR YOUR ORDER! Please SAVE and/or PRINT this page for your records.

5/24/2012 3:45:40 PM	ORDER ID: 10797023
BILL TO	SHIP TO
[Redacted] 5420	[Redacted] 5420

SKU	Product	Status	Carrier	Tracking #	Price	Qty	Total
SKY01	Skyward Food Service Payment	Completed	Digital		\$5.00	1	\$5.00
	ACTIVITY ACTIVITY FEE	Completed	Digital		\$49.99	1	\$49.99
							Sub-Total: \$54.99
							Grand Total: \$54.99

PAYMENT INFO	
TYPE	Visa
NAME ON C	[Redacted]
CARD NUMBER	xxxxxxxxxxxx1111

To continue shopping, please click here.
To logout, please click here.

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Parents will receive an e-receipt, or they may Save/Print this page for their records.

Exit Demo

Food Service Account Information Payment BORG All Payments Purchases Applications

Account Information			
[refresh]			
Lunch Type: NORMAL			
Prior Year Balance:	\$0.00	Last Payment:	\$0.00
+ YTD Payments:	\$0.00	Last Check:	
+ Pending Payments:	\$399.00	Last Payment Date:	05/23/2012
- YTD Purchases:	\$0.00		
= Current Balance:	\$399.00		

Make Online Payment

Student [Redacted] School: Entity (400) Grades 10 to 12 Account Info Print Logout

Fee Management Fee Activity All Payments

Unpaid Balance: \$0.00 [refresh]							
School Year	Ent	Due Date	Billing Description	Amount Charged	Amount Paid	Amount Due	Class
2011	400	09/28/11	ACTIVITIES PASS - FAMILY	\$80.00	\$80.00	\$0.00	
2011	400	09/28/11	ACTIVITIES PASS - INDIVIDUAL	\$40.00	\$40.00	\$0.00	
2011	400	09/28/11	ACTIVITY FEE	\$49.99	\$49.99	\$0.00	
2011	400	09/28/11	ACTIVITIES PASS - STUDENT	\$15.00	\$15.00	\$0.00	
TOTAL				\$184.99	\$184.99	\$0.00	

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In Skyward, parents can view their updated account balances immediately.

Exit Demo